

Mayor Kilpatrick called the Agenda Meeting to order at 7:43 PM followed by a salute to the flag. This meeting was being held via electronic communications.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, June 28, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of May, 2021.
- 2) CFO's Investment Activity report for the month of May, 2021.

- Seconded by Councilman Dalina.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sayreville Touchdown Club** to conduct an On-Premise 50/50 on several dates in 2021 and an Off-Premise 50/50 on October 15, 2021 (RA:2372 & RA:2373).
- 2) **Sayreville Jr. Bombers** to conduct an Off-Premise (Merchandise) Draw on October 13, 2021 (RA:2374).

- B1-2) Approved.

C) **Application for Social Affair** received from Col. DB Kelly Div. 1 Middlesex County NJ to serve beer and wine at their Irish Festival on September 25, 2021 (Rain Date September 26, 2021) at the Raritan Bay Waterfront Park.

- Approved.

D) Committee Reports:

- 1) Congratulated Sean Wright for his presentation at the last meeting.
- 2) Thanked Claire the grant writer for doing a great job with getting grants.
- 3) Commented on the discussion at the last meeting about the raise in business renewal fees.
Council President Dalina stated he would like to amend the ordinance that is currently in place and push the raises of until 2022.

Councilwoman Roberts stated she would like to do some research on the businesses before any changes are made.

Council President Dalina stated he checked with Kirk Miick and there would be no impact on the Borough and would like to amend it due to concerns from residents and the small businesses.

Council President Dalina made a motion to amend the ordinance for the raise in business license renewal fee to be in effect for 2023.

Seconded by Councilwoman Novak.

Roll call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all ayes.

4) She wished everyone a Happy 4th of July.

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of May, 2021.
- 2) Fire Prevention report for the month of May, 2021.
- 3) Zoning & Code Enforcement report for the month of May, 2021.
- 4) Planning Board minutes of May 19, 2021.

- Seconded by Councilman Dalina.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing held before the Township of East Brunswick on June 28, 2021 regarding Ordinance #2021-16 (Cannabis).

- Seconded by Councilman Dalina.

C) **Committee Reports:**

- 1) Thanked Phil and the Parks Dept. for always helping to clean up Kennedy Park.
- 2) Two new volleyball courts at Kennedy Park.
- 3) Thanked Assemblywoman Lopez for setting up the Soup Kitchen 411 and will be handing out 400 meals a week to residents from various restaurants. It will be on Tuesday and Thursday at the Senior Center starting at 4pm.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of May, 2021.
- 2) Board of Health Registrar and County reports for the month of May, 2021.
- 3) Police Department report for the months of April and May, 2021.

- Seconded by Councilman Enriquez.

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Head Over Heels on July 24, & 25, 2021 from 10-2pm

- Approved.

C) **Committee Reports:**

- 1) Traffic Study on Main Street being done by the Traffic Bureau.
- 2) Sgt. Braile is raising awareness with the shift supervisors about the drag racing and speeding through the town.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of May, 2021.

- Seconded by Councilman Conti.

B) **Committee Reports:**

- 1) July 17th the moonlight drive-in movie "Mighty Ducks"

2) July 26th will be the Summer Play Day at Borough Hall from 5pm-8pm.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of May, 2021.
- 2) Office on Aging Supervisor's report for the month of May, 2021.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports: NONE**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of April, 2021.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Thanked Councilman Enriquez and the Recreation Director for doing a great job with upcoming events.
- 2) Thanked Public Works for doing a great job.

Councilwoman Novak questioned what is happening with the bonding for vehicles and road improvements.

Business Administrator Frankel stated that Councilwoman Roberts was trying to have a meeting of her committee so that they can recommend for bonding.

Councilwoman Novak said she has no problem having a meeting but this was already approved in the budget.

Business Administrator stated it would be on what you want to bond for.

Councilwoman Maher stated that the list of roads to be paved in 2021 on the website differs from list of roads to be paved in the next 10 years.

Councilwoman Novak stated a decision was made last year on what roads would be paved in 2021.

Borough Engineer Cornell stated that each year the evaluation is looked at and the Public Works gives their recommendation of what roads should be paved.

Further discussion ensued.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Had the honor to attend an awards ceremony at the Parlin Post Office where three of the employees did a heroic act by lifting a car off a woman who was pinned underneath it and saved her life back in January. She stated she would like to honor those three employees with an award or certificates.
- 2) Attended the reopening of the MCUA Pump Station on Canal Street.
- 3) Attended the grand opening of All for Less.
- 4) Commented on the St. Stan's Carnival.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

- Public Safety

- 1) Authorization to amend Chapter 4-19.4(b) to increase the rate for all police officer off-duty assignments to \$75.00, effective September 1, 2021.

- Ordinance.

- Public Works

- 1) Authorization to award a non-fair and open contract to PABCO Industries for the furnishing of Leaf Bags for the Borough's Recycling program in an amount not to exceed \$17,820.00.

- Resolution.

- 2) Authorization to execute a new five year Solid Waste Disposal Agreement with the Middlesex County Utilities Authority (MCUA) for the period of January 1, 2022 through December 31, 2026.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to extend the contract for Sodium Hypochlorite to Miracle Chemical Company of Farmingdale, NJ 07727 for one final two year term with no change in price/terms not to exceed \$235,800.00.

- Resolution.

- 2) Authorization for CME to prepare a design for the mixing tank and lime silo system for the Water Treatment Plant.

- Resolution.

- 3) Authorization for CME to prepare a design for the replacement of 16" water main on Jernee Mill Road.

- Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) Authorization to amend the 2021 Local Municipal Budget for the ANJEC 2021 Open Space Stewardship Grant in the amount of \$1,500.00.

- Resolution.

Councilwoman Novak questioned how much money the Borough would receive through the CARES Act.

CFO Biancamano responded that she doesn't know yet.

➤ **BOROUGH ENGINEER - Jay Cornell - None**

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

Question received in the chat about going back to in person meetings.

Mayor Kilpatrick stated that she is ready to come back but would like to see some sort of a hybrid meeting.

Business Administrator Frankel stated that the IT Director is looking into the cost of a hybrid meeting.

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilman Enriquez.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 8:37 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____